

# MEMBER POLICY MANUAL



*Blue Lakes Country Club*

*Revised 4/2018*

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## **Bass Lake**

Bass Lake privileges include such activities as fishing, swimming, paddle boarding, paddle boating, canoeing, picnicking, volleyball, basketball, pickle ball and horseshoes.

- HOURS**
- ◆ Lake: Tuesday – Sunday 10:00 am to 9:00 pm
  - ◆ Bass Lake Grill: Tuesday – Sunday 11:00 am to 9:00 pm
- RULES**
- ◆ No glass
  - ◆ No dogs. The Club has a NO DOGS policy for all areas of the Club property. Dogs and other pets are not to be brought to the Club and left in vehicles. Only approved services dogs (for the blind and legally handicapped) may be brought onto the property.
  - ◆ Children under 10 must be accompanied by an adult.
  - ◆ All guests must be accompanied by a member.
  - ◆ All alcohol must be purchased from the snack bar. No outside alcoholic beverages are to be brought on the premises.
- GUEST FEES**
- ◆ There is a \$5 per person guest fee billed to the member for each guest brought to Bass Lake.
  - ◆ Guest fees will not apply to member's parents, children, grandchildren, siblings, nieces or nephews.
  - ◆ Catered events are exempt from guest fees.
- LIFEGUARDS**
- ◆ Memorial Day weekend through late August
    - Tuesday – Sunday 10:00 am to 9:00 pm
  - ◆ Late August through Labor Day
    - Weekends only 10:00 am – 5:00 pm
- CATERING**
- ◆ Groups of 20 or more are required to be booked with catering.
  - ◆ All food and beverages must be purchased from the Club.
  - ◆ Bass Lake cannot be exclusive to your event.
  - ◆ For catering policies and menus, contact the Catering Director.
- FISHING**
- ◆ Catch and release only.
  - ◆ No live bait allowed.
  - ◆ Must use barbless hooks. (NO treble hooks.)
  - ◆ No motorized boats or devises of any kind.
  - ◆ Float tubes will be allowed at Bass Lake.

## ***Blue Lakes Park***

Bass Lakes Park is available to members for private parties and events. The use of the park must be arranged with the Catering Director at least 24 hours in advance.

### **RULES**

- ◆ Clean up after use.
- ◆ No open fires.
- ◆ No firearms or fireworks.

### **CATERING**

- ◆ Groups of 20 or more are required to be booked with catering.
- ◆ All food and beverages must be purchased from the Club.
- ◆ For catering policies and menus contact the Catering Director.

## *Brook Lodge*

Brook Lodge is located by the 9<sup>th</sup> tee box on the bank of Alpheus Creek. The use of Brook Lodge is to be arranged with the Catering Director at least 48 hours in advance.

Brook Lodge has a seating capacity of 16 people on the deck and 6 people inside the lodge. Brook Lodge has a specialized menu and requires pre-ordering on all food items.

Golf carts are not allowed at Brook Lodge. The Catering Director will arrange for transport carts to be used for parties and events at the lodge.

## *Capital Improvement Fund*

As elected representatives of the country club, the Board of Directors recognizes its responsibility to see that money be set aside to replace necessary items without having to finance them.

The Board of Directors has established a capital improvement fund. The monies set aside in this special fund will be deposited on a monthly basis into an interest bearing account. Access to these funds will require a vote of two-thirds majority of the full Board of Directors for capital expansion, improvements or extraordinary capital repairs.

The capital improvement account will be funded by a monthly assessment of \$40.00 to all Equity, Non-Resident and Fixed-Term memberships, \$26.00 a month for Junior memberships and \$28.00 a month to Social memberships. The difference between this assessment and a dues increase is that these monies cannot be used for general operation of the Country Club activities. It must be used for capital expansion, capital improvements or extraordinary capital repairs.

## *Delinquent Accounts*

When the office prepares monthly statements for member billing, any account that is ninety (90) days past due will:

1. Be sent a notice of suspension letter by First Class Mail with:
  1. The account billing
  2. A copy of the delinquent policy
  3. A notice from the Board of pending action if the account is not paid in full (below)
2. Be filed in a "Delinquent Account – Pending Action" file.

If not paid within (10) days, the account may be turned over to collection.

The by-laws state:

- a. In the event all, or any part of a member's account shall be more than ninety (90) days past due, (such member being hereinafter referred to as the "Delinquent Member"), said Delinquent Member's right to use the Club facilities shall be suspended. Said suspension shall be effective five (5) days from the date a written "Notice of Suspension of Membership Rights" shall have been deposited in the United States First Class Mail, addressed to the member at the address shown in the membership books of the Corporation. In the event a Delinquent Member fails to bring his account current by paying his account in full within ten (10) days of the delinquent date of the "Notice of Suspension of Membership Rights", such Member shall remain suspended for a period of thirty (30) days from the date the suspension notice was mailed.
- b. Upon the expiration of the thirty (30) day suspension period, the Board of Directors shall have the authority to offer the Delinquent Member's stock for sale. The provisions governing the transfer of stock as set forth in ARTICLE VI paragraph 2 shall apply, except that the price shall be the lowest price for which any stock is being offered at the time or such greater price as may be set by resolution of the Board of Directors. If stock is being offered for no consideration, the Delinquent Member's stock shall be retired to the corporation as treasury stock.
- c. The Delinquent Member shall remain suspended throughout said offering period, but may reinstate himself by paying his account in full, including attorney fees and costs incurred after his account has become past due, at any time prior to the Board of Directors receiving an offer to purchase the Delinquent Member's stock, or retiring his stock, whichever occurs first.

*Delinquent Accounts continued on next page.*

- d. The Delinquent Member shall, notwithstanding his suspension, and so long as he shall continue to own said stock, remain liable for monthly dues, fees and assessments.
- e. Upon sale of the Delinquent Member's stock, the Board of Directors shall apply the proceeds first to the full and complete payment of all money owed to the Corporation by the Delinquent Member, including all attorney fees and costs, and the balance, if any, shall be paid over to said Delinquent Member.
- f. In the event the Delinquent Member shall fail to deliver his stock to the Board of Directors to facilitate a sale or retirement under the provisions of this Article, the Board of Directors shall be authorized to cancel said certificate by notation in the corporation stock ledger and to reissue a new certificate.



## *Dogs*

The Club has a NO DOGS policy for all areas of the Club property. Dogs and other pets are not to be brought to the club and left in vehicles, taken to Bass Lake, Blue Lakes Park or any area of the golf course. Only approved service dogs (for the blind and legally handicapped) may be brought onto the property.

## Dress Code

### General:

The dress code standards are in place to ensure the level of enjoyment you receive while visiting. The code has been established to compliment the overall member and guest Club experience. Club staff is here to answer any questions you have about the dress code and they have been directed to enforce the dress code. Management, the Club Professional, his/her representative(s) and house staff reserves the right to define “appropriate” attire and advise members and guests accordingly. We hope the following guidelines will assist you in making your time spent at the Club as comfortable and pleasurable as possible. Members of the Club are responsible to inform their guests of the dress code.

- ◆ All members, family members, and guests shall be neat and wear appropriate attire at all times. Clothing should be clean, with no holes and not frayed.
- ◆ Current PGA and LPGA styles are generally acceptable.
- ◆ Extremely casual clothing which may include, but is not limited to, camouflage pants and cargo pants (*overly casual with an excessive amount of pockets*) should not be worn at the Club House, golf course, or practice facility.
- ◆ Exercise clothing; to include running shorts, yoga attire, spandex, tank-tops, halter-tops, short shorts and bathing suits shall not be worn on Club grounds, ***unless exclusively visiting Bass Lake\****.
- ◆ Tight or un-modest clothing should not be worn on Club grounds.
  - \*Refer to Bass Lake section for exceptions.

The Dress Code is applicable to children age 12 and above; however, parents are responsible for ensuring children under 12 are appropriately and neatly dressed while on the premises.

*Dress Code continued on next page.*

## ***Club House, Golf Course and Practice Facility***

### ***Shoes***

Only soft spike golf shoes, golf sandals, or tennis shoes may be worn on the course. Metal spikes are not permitted. Additionally, football spikes, baseball spikes, other turf shoes, cleated boots, or hiking shoes are not permitted.

### ***For Gentlemen***

- ◆ Golf polo shirts with a collar and sleeves, mock turtle neck style golf shirts, turtle-neck golf shirts, turtle-neck shirts, vests, slacks, golf shorts up to four inches (4") above the knee, and denim pants, all in good taste, are acceptable.
- ◆ Tee-shirts and athletic style pants/shorts are not permitted.
- ◆ Hats shall be worn in proper, bill-forward manner.

### ***For Ladies***

- ◆ Dresses, skirts, slacks, skorts, golf shorts, denim pants/shorts, mock turtle-neck golf shirts, turtle-necks, and blouses are considered appropriate attire. Dresses, shorts and skirts shall be tasteful and at a length which would be considered in keeping with the Club and is modest in appearance. Generally, in-seams should be no less than 4". Excessively short lengths are not acceptable which may require an inseam greater than 4" for some members and guests.
- ◆ Collared golf shirts, including sleeveless, or t-shirts must all be in good taste. Tank-tops, halter-tops, short shorts, and all athletic wear; to include running shorts, yoga and spandex, is unacceptable.

*Dress Code continued on next page.*

## *Dining Areas*

- ◆ Course wear, as defined above, is acceptable in the Canyon Grill and bar area.
- ◆ Appropriate attire should be worn in the Alpheus Room. Men's hats should be removed.

## *Bass Lake*

- ◆ Casual clothing to include swim suits, athletic apparel, fishing gear, and etcetera is acceptable at Bass Lake.
- ◆ While casual clothing is acceptable, it should be modest, clean, and in step with the Country Club environment.

## *Fishing Regulations*

The following rules and regulations apply to all waterways within the Blue Lakes Country Club's property. Only Blue Lakes Country Club members and their immediate family will be permitted to use the fisheries on Alpheus Creek and Blue Lake.

Alpheus Creek fishing is allowed only from the bottom of the breakwater (at the clubhouse parking lot) to the bridge just below Brook Lodge.

- ◆ Non-members who violate this policy may be legally prosecuted.
- ◆ All Blue Lakes Country Club members are expected to fully comply with policy and to assist in its enforcement.
- ◆ These regulations are enforced by the department heads and any member violating the above regulations will be accountable to the management committee.

## ***Fraternization Policy***

All Club employees are prohibited from drinking or socially fraternizing with members or their guests at BLCC when working.

Members and guests should accordingly cooperate fully in this respect in order to avoid embarrassment to employees or to distract employees from their job related duties and responsibilities.

## ***Golf Shop and Course Information***

### ***GUESTS OF A CLUB MEMBER***

The Member must contact the Golf Shop to arrange for tee-times for guests.

Non-members may play the Blue Lakes course no more than two (2) times per month – March 1<sup>st</sup> through October 31<sup>st</sup>, with the following exception; if a member has a house guest staying with them, they will be issued a “Guest Pass” in the member’s name. The house guest will be allowed to play the Blue Lakes course a reasonable amount of times during that stay, with the charges going to the member’s account. *A non-member of the Blue Lakes Country Club may play the course one time per month with a member of the club at the accompanied green fee rate; if the non-member plays the course a second time during the month, the non-member will be charged the unaccompanied green fee for the second visit.* Non-members are restricted to playing six (6) times per year on a punch card. Junior golfers (under the age of 18) will be charged a reduced green fee when accompanied by a member.

The fee schedule for green fees and carts is listed on the website.

Ladies’ Day and Men’s Day are not exclusive, rather they are preferential. If a tee-time is available on either day, it will be accessible to any member.

### ***NOTES***

- ◆ BLCC Board of Director approval is necessary to either loan or rent BLCC golf carts to anyone for off course use.
- ◆ The golf course and golf shop will be open for Monday business at 12:00 noon the first Monday of April, remaining open through September and closes the first Monday in October.
- ◆ Only licensed drivers are permitted to operate the golf carts.

### ***LOCKERS***

- ◆ Both men and ladies lockers are available on an annual basis. See the golf shop for rates.

### ***CLUB STORAGE***

- ◆ Club Storage is available for member’s clubs, see the golf shop for rates.

*Golf and Course Information continued on next page.*

### ***LADIES GOLF ASSOCIATION***

- ◆ The Ladies Golf Association members participate in several golfing and social activities throughout the year.
- ◆ Ladies Golf Association Annual Dues - \$30.00.

### ***MEN'S GOLF ASSOCIATION***

- ◆ The Men's Golf Association members participate in numerous golf activities throughout the year.
- ◆ Men's Golf Association Annual Dues - \$50.00.

### ***IGA HANDICAPS***

- ◆ You may post your scores in the Golf Shop. IGA Handicaps - \$40.00.

### ***GOLF COURSE CLOSURES***

The Golf Course cannot be closed to the general membership for open play for all of any date or any part of a Saturday, Sunday or Holiday without the Board's prior approval.

The Golf Course can be closed for a portion, but not all of, any Monday through Friday, excluding holidays, at the Golf Professional's discretion.



## *Hole-in-One Policy*

Membership in Hole-In-One Insurance is irrespective of membership in any of the other golf associations and dues of the club. You must contact the Club Office to be included in the Hole-In-One Insurance Fund.

### ◆ HOLE-IN-ONE POLICY

Members who have Hole-In-One Insurance will be billed five dollars (\$5.00) after each hole-in-one by participants of the insurance. Free drinks will be served in the Lounge from the time of the hole-in-one until the Lounge closes or the \$400 limit is reached, whichever occurs first. Drinks will be served until the limit of the pool is reached. Free drinks on the Hole-In-One Insurance are limited to one drink per person. The member scoring the hole-in-one receives \$500 credit in the golf shop and the golf shop will order a trophy for the member.

Members are obligated for continuity unless their name has been removed from the list at their request.

## *Hunting Policy*

The following rules and regulations will apply to all areas within the Blue Lakes Country Club's property. Only Blue Lakes Country Club members and their immediate family will be permitted to hunt on the property.

Hunting is allowed for ducks and geese during hunting season only when the course is not being used for golf activities. Members are required to contact the Pro Shop for approval every time before engaging in hunting activities. Members must possess all legally required licenses and stamps.

- ◆ Non-members who violate this policy may be legally prosecuted.
- ◆ All Blue Lakes Country Club members are expected to fully comply with policy and to assist in its enforcement.
- ◆ These regulations are enforced by the department heads and any member violating the above regulations will be accountable to the management committee.

## ***Member or Guest Complaint or Dissatisfaction***

Any complaint or dissatisfaction expressed by a member or a guest is to be communicated immediately by following the chain of command. When department head receives the communication on the expressed complaint or dissatisfaction, he/she will handle or attempt to resolve the problem as soon as possible. Depending on the severity of the problem, the Management Committee will be notified as soon as possible.

Complaints or expressions of dissatisfaction are to be treated seriously and as confidentially as possible.

## ***Membership Information and Classifications***

No membership will be transferred or sold until the selling member's account balance is paid in full. Membership privileges will not be extended to any person applying for membership at the Blue Lakes Country Club until approval is given by the Board of Directors. This policy includes applicants in all membership classifications.

Any person(s) applying for membership in the Blue Lakes Country Club shall sign a consent form allowing the Blue Lakes Country Club to perform a credit check with an authorized credit reporting service. In order that the Club can perform this service, there shall be an initiation fee. It will be the sole duty of the Administrator/Controller of the Blue Lakes Country Club to review said credit report and recommend to the Board of Directors as to the applicants credit status. The administrator/Controller will not divulge the actual contents of said credit report, nor will he cause the report to be seen by any other party.

### ***EQUITY (Personal or Corporate Sponsored)*** **375 Authorized – Transferable by sale.**

Full privileges in use of Club facilities and activities with vested stock interest in Club Equity. This is the only membership classification allowed to vote on club issues.

### ***CORPORATE SPONSORED EQUITY***

A Corporate Sponsored Equity is a membership purchased by the corporation which must designate one specific person and his/her family as the membership's designated user.

No one person, corporation, or entity may own more than five (5) shares of stock in the Blue Lakes Country Club without prior written permission from the Board of Directors.

## ***NON-EQUITY MEMBERSHIPS***

### ***JUNIOR*** **50 Authorized – Non-transferable**

Full privileges in use of Club facilities and activities. No ownership of stock. On the 30<sup>th</sup> birth date of the Junior Member, the Junior Non-Equity membership will automatically be transferred to a Social Membership until such time as the member purchases an Equity membership or cancels the membership.

*Membership information continued on next page.*

## ***SOCIAL MEMBERSHIPS***

### **100 Authorized – Non-transferable**

Privileges include use of all Club facilities, Bass Lake and all other Social activities. *(This membership has grandfathered in members, classified as Social Plus members, who are entitled to two rounds of golf per month with no green fees. These rounds of golf may be used by any person listed under the membership and are not transferable. Three guests are allowed on these 2 rounds of golf, additional rounds may not be purchased and punch cards are not available to Social Plus members.)* Social Plus Memberships are no longer available and Social members are not entitled to golfing privileges.

## ***GOLD MEMBERSHIPS***

### **25 Authorized – Non-transferable**

This membership classification is for members who meet a 100-year factor by adding their age plus years of membership. Privileges include use of all Club facilities, Bass Lake and all other Social activities; excluding golf privileges. Equity members who wish to move to a Gold Membership would be required to sell their membership prior to moving to this level. Past-members who wish to participate in this opportunity are welcome to do so as long as the 100-year factor is met.

## ***NON-RESIDENT MEMBERSHIP***

### **50 Authorized – Non-transferable**

Privileges include full use of Club facilities and activities. No ownership of stock. Applicants must reside outside of a 50 mile radius of Blue Lakes Country Club.

## ***FIXED-TERM MEMBERSHIP***

### **25 Authorized – Transferable One Time**

This classification has full use of the Club facilities, Bass Lake and all other activities. Fixed Term Memberships are purchased directly from the Club. Fixed Term Memberships have no voting privileges. A Fixed Term Membership expires after three (3) years. If a Fixed Term Member purchases an Equity Membership before the first Anniversary of the purchase of the FTM, they will be entitled to a \$1500 rebate toward the initiation fee. If a similar purchase is made between the first and second anniversary of the purchase, they will be entitled to a \$1,000 rebate toward the initiation fee. On the third anniversary, the Membership terminates and the Fixed Term Member at that time has no privileges at the Club. A Fixed Term Membership may be transferred one time during the three year term. Fixed Term Memberships are not renewable.

- ◆ NOTE: All non-equity policies, descriptions or fees are subject to change or termination with thirty (30) days' notice from the Board.

The dues/fees schedule is available at the office or is posted on the Club's website:

[www.bluelakescc.com](http://www.bluelakescc.com).

*Membership information continued on next page.*

### ***EQUITY MEMBERS WISHING TO SELL THEIR MEMBERSHIPS***

Prospective Equity members should contact the office for the equity sell list. The sell list includes those persons who wish to sell their Equity Membership along with phone numbers and email addresses. It is up to the Prospective Member to contact the people on the sell list and to negotiate a price with the seller. Blue Lakes Country Club is not involved in those negotiations nor will we establish any selling price or price ranges. Once a sale

between buyer and seller has been consummated, the buyer and seller must inform the office and they will present the applicants application to the Board of Directors for approval and begin processing the transfer of membership. Each new member must fill out an application form for approval by the Board of Directors. The stock certificate of the selling member needs to be returned to the club. A new stock certificate will be issued to the new member after Board approval.

The club is currently charging an initiation fee. This fee is charged when a new Equity Member, Junior member, Social member, Non-Resident member, or Fixed Term member joins the club.

There shall be charged an initiation fee of \$1,500.00 each time an Equity Membership/Corporate Membership is transferred from one person or entity to another person or entity, except in the following instances which shall be exempt from said initiation fee: (Member privileges will not be afforded until initiation fee is paid.)

- 1) Transfer between spouses upon gift, separation, divorce, or death; or
- 2) Changes of a designated user for any entity sponsored memberships; or
- 3) Any Personal Equity Membership that wishes to transfer to a Corporate Sponsored Equity Membership and set a Designated User.

So long as an equity member desiring to sell his share of stock shall continue to own said share, he shall remain liable for monthly dues, fees and assessments. Transfers of stock subject to Article VI, paragraph 2. of the By-laws of the Blue Lakes Country Club as covered above.

### ***SALE OF MEMBERSHIP BY A DELINQUENT MEMBER***

Sale of a membership by a delinquent member is subject to Article VI, paragraph 3. of the By-laws of the Blue Lakes Country Club. Upon the expiration of the thirty (30) day suspension period, the Board shall have the authority to offer the delinquent member's stock for sale. Other provisions of the By-laws prevail.

*Membership information continued on next page.*

### ***EQUITY WAITING LIST***

Any person (regardless of current non-equity member status) desiring placement on the equity member waiting list needs to fill out completely a new member application form and return to the office to be placed on the waiting list. Position on the list is determined by the date the application is received, however, placement on the list does not determine priority. While sellers are encouraged to contact those highest on the list, successful negotiation of price will determine the order of sale.

### ***PENALTY***

If any classification of membership is terminated by that member, a twelve (12) month waiting period for re-joining is in effect.

With the exception of junior members forced to drop out of the club due to non-availability of an equity membership, if membership re-joining is requested in less than twelve (12) months a penalty established by the board, must be paid.

### ***MEMBERSHIP CREDIT POLICY***

All membership classifications have full charge privileges based on the following credit policy:

- 1) 60 Days Past Due – cash only basis
- 2) 90 Days Past Due – all membership privileges suspended
- 3) 120 Days Past Due – membership terminated and account turned over for legal collection.

### ***ESCORT***

A non-married Equity, Junior, Social, Non Resident or Fixed Term Member may specify a sole designated escort. Designated escorts are subject to the prior approval of the Board of Directors. This escort shall not change more than once in a 12 month period without the approval of the Board of Directors.

This privilege shall be extended to all non-married Equity, Junior, Social, Non Resident and Fixed Term members and will be limited to one person per non-married member. The designated escort shall not transfer his or her privileges to any other person, including the designated escort's children.

Equity Member's Escorts may run for the Board of Directors and/or hold offices provided that they are the formally designated escort on the Equity membership.

*Membership information continued on next page.*

## ***FAMILY PRIVILEGES***

All membership classifications extend privileges to the member's spouse or escort. Children of Members shall have all privileges afforded to the membership classification held by the parent subject to Club rules and Bylaws. In the event a Member marries, any children of his or her spouse shall be considered a child of the member. In order to be eligible for these benefits, the child must remain unmarried; live with the parent or maintain the same legal residence as that of the parent: shall be enrolled as a full-time student if over the age of twenty-one (21); and shall be under the age of twenty-five (25). The status of full-time student must be verified to the Club's management on a timely basis. The failure to meet any and all of these requirements shall result in the loss of all privileges.



## *Memorial Policy*

In July 2017, the Board of Directors approved a memorial walkway to be located at the 6<sup>th</sup> hole. Members who wish to honor their loved ones may purchase an engraved paver to be included in the walkway. Contact the office for details and pricing.

## *Opening and Closing Times*

The department heads will determine the operating hours. The clubhouse operating hours will be published in the monthly Canyon Echoes.

## ***Overnight Camping Regulations***

NO overnight camping or any overnight activity will be allowed on Blue Lakes Country Club property.

## *Private Parties*

Members may reserve the club facilities for private functions according to the following policy:

1. Reservations must be made at least fourteen (14) days prior to the event. The member, a signatory designated by the member, or a signatory representing a private group shall guarantee payment of 100% of the reservation. The attendance guarantee must be confirmed (7) days before the event date. Any expenses incurred due to cancellation or changes in the original number of reservations, shall be the responsibility of the person making the reservation. Any event canceling within 72 hours of the event will be charged 100% of the anticipated food and beverage charges.
2. Any person or group making reservations for a catered function of 40 or more people shall be required to deposit with the Club an amount equal to 10% of the anticipated gross revenues. Said deposit shall be remanded to the Club at the time the date is reserved. These monies shall be refundable only if the event is canceled by an act of God; i.e.: inclement weather, extended road closure, etc.
3. The member, a signatory designated by the member or a signatory representing a private group must sign the catering contract assuring payment and insuring the accuracy of the information in the contract.
4. Every attempt will be made to avoid inconvenience to members seeking to use the Club's facilities by limiting the scheduling of private functions during weekends and holidays, when possible. In the event capacity seating is reserved for a private function in one area of the Club, every attempt will be made to accommodate members in another area of the Club. One room will always be available for member usage – except in the case of a scheduled Club function. A notice announcing the event and any impact it may have on seating capacities in the affected area will be noted in the monthly newsletter as time permits.
5. Requests for private parties from outside the membership will require one of the following:
  - A. Sponsorship by a member who must co-sign the catering contract.
  - B. Purchase of a membership.

## *Progressive Discipline Policy*

Problems involving member conduct may be dealt with, at the discretion of the Board of Directors, by progressive discipline. This procedure is adopted with the hope that it will encourage members to conduct themselves appropriately. The policy is not intended to restrict the right of the Board of Directors to temporarily or permanently restrict services or terminate a membership at any time for any reason. Depending upon the nature, frequency or severity of the objectionable conduct, the Board of Directors may proceed to use any one or all of the following, as deemed appropriate.

**WARNING:** The Board of Directors will issue a letter of warning to the offending club member notifying the member that conduct was unacceptable and warning that continued offensive conduct will result in further action in accordance with this policy.

**TEMPORARY SERVICES DENIAL:** Upon a majority vote by the Board of Directors, the offending member will be denied services at the country club, including golf, dining, swimming and fishing privileges, meaning ALL privileges, for a fixed period of time to be determined by the Board.

**PERMANENT SERVICES DENIAL:** Upon a majority vote by the Board of Directors, the membership of the offending member may be terminated. In the event that the decision is made by the Board to terminate a membership, the Board shall demand that the offending member return to the club the stock certificate. Should the offending member refuse to surrender the stock certificate, that certificate will be canceled on the corporate records and rendered null and void. The club will then proceed to sell that membership in accordance with the By-Laws of Blue Lakes Country Club, Inc. and retain the proceeds of sale.

## *Reciprocity Policy*

At the present time Blue Lakes Country Club is reciprocal with all USGA member Private Country Clubs. In addition, if a PGA Professional or Club Manager calls to get members of their club on Blue Lakes Country Club golf course, we attempt to allow them to play the course.

If a member of Blue Lakes Country Club goes out of town and wants to play another course, he should first call and attempt to get a tee time and see if the course is reciprocal with Blue Lakes Country Club. If the member is turned down, they should call the Golf Shop at the Blue Lakes Country Club with the phone number of the course Golf Shop which turned them down. The BLCC Golf Shop will then call the course which turned them down and attempt to get them on the course. Most of the time we can!

## *Harassment Policy*

Blue Lakes Country Club prohibits harassment of its employees in the work place by any person in any form. Harassment may include but is not limited to unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of an offensive or intimidating nature when:

1. Submission to the conduct is made, either explicitly or implicitly, a term condition of an individual's employment; or
2. Submission to or rejection of the conduct is used as the basis for employment decisions; or
3. The conduct has the purpose or effect of substantially interfering with the individual's work performance or creating an intimidating, hostile, or offensive working environment.

## *Smoking Policy*

Smoking is prohibited in all areas of the clubhouse.



## ***Use It or Lose It Policy***

The purpose of the USE IT OR LOSE IT policy is to encourage our members to dine at the Club. It is a food minimum and may be used in any area; i.e.: Alpheus Room, Canyon Grill, Bass Lake or Beverage Cart. Drinks do not count for the minimum. Since the purpose of the Use It or Lose It is to encourage participation in our food service; take-out orders will not be allowed in order to meet the minimum.

The minimum is \$45.00 for Equity, Social, Non-Resident and Fixed Term memberships and \$35.00 for Junior memberships, and is to be billed monthly. All categories of memberships will be affected by the food minimum.

The member may bring guests to the Club in order to meet the minimum. Any food purchase will count as long as it is billed to the member's account and is not a take-out order.

If a member fails to meet the Use It or Lose It minimum, they will be billed the difference between the amount they have used and the \$35.00 or \$45.00.

Please remember that the cut-off day for billing is the last day of the month.

### ***ANNUAL USE IT OR LOSE IT***

All members who feel that they will not be able to use the required food minimum on a regular basis may pay the fees on an annual basis, billing each January. The fee will be adjusted throughout the twelve-month increment as they are able to use the Club. It will not carry over into the next year.